

LEXINGTON-FAYETTE URBAN COUNTY COUNCIL

WORK SESSION AGENDA

May 13, 2008

- I. Public Comment – Issues on Agenda**
- II. Requested Rezonings / Docket Approval – None**
- III. Approval of Summary-Yes, May 6, 2008, pp.6-9**
- IV. Budget Amendments – None**
- V. New Business, pp.12-27**
- VI. Continuing Business / Presentations**
 - A. Services Committee(not in packet)**
 - B. Public Service Recognition Week Proclamation**
 - C. LexTran Bus Shelter Taskforce Update –
Kevin Wente, Department of Public Works &
Development**
- VII. Council Report**
- VIII. Mayor's Report – None**
- IX. Public Comment – Issues Not on Agenda**

ADMINISTRATIVE SYNOPSIS

New Business Items

- A. Authorization to Accept an Award from the Kentucky Community & Technical College on behalf of the Kentucky Board of Emergency Medical Services for the Department of Public Safety, Division of Fire & Emergency Services. (243-08) (P. King/Bennett)
This request will authorize the acceptance of \$10,256.41 in state funds from the Kentucky Community & Technical College on behalf of the Kentucky Board of Emergency Medical Services for the Division of Fire & Emergency for the purchase of eight (8) to ten (10) bicycles outfitted with advanced life support equipment. The bicycles will allow access to persons needing emergency medical services during large-scale events such as foot races, parades, festivals and events at the Kentucky Horse Park. No matching funds are required.p.12
- B. Authorization of a Memorandum of Understanding (MOU) with Chrysalis House, Inc. on behalf of the Department of Public Safety, Division of Police. (245-08) (Bastin/Bennett)
This request will authorize a MOU with Chrysalis House, Inc. on behalf of the Division of Police that may allow police officers to speak to Chrysalis House clients and permit mentioning Chrysalis House, Inc. to community members as a treatment option. This MOU is required by two (2) grant applications Chrysalis House, Inc. submitted to the US Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment. There is no budgetary impact.pp.13-14
- C. Authorization to Approve an Additional Software License Agreement with New World Systems Corporation for the Department of Public Safety, Division of Police, under the Improving Crime Data Grant – FY2008. (249-08) (P. King/Bennett)
This request will authorize an Additional Software License Agreement with New World Systems Corporation for \$31,780 on behalf of the Division of Police for the purchase of Analysis / Crime Mapping software for six (6) users, and installation and training under the Improving Crime Data Grant. This program allows the information sharing initiative for the evaluation of a data infrastructure model aimed at coordinating and developing better sharing of incident-based crime data among law enforcement officials and the evaluation of incident-based crime data for crime analysis and policy research.p.15

D. Authorization to Accept a Deed of a Temporary Construction Easement for the Twelfth Street Neighborhood Improvements Project. (244-08) (Rayan/D. Kelly)

This request will authorize the acceptance of a deed for a temporary construction easement of 1,627 square feet at a cost of \$1,550 for property located at 1200 North Broadway for the Twelfth Street Neighborhood Improvements Project. Funds are budgeted.**p.16**

E. Authorization to Amend Section 22-5 of the Code of Ordinances within the Department of Public Works & Development, Division of Traffic Engineering. (248-08) (Allen/D. Kelly)

This request will authorize an amendment to Section 22-5 of the Code of Ordinances to create one (1) position of Administrative Specialist Sr. P/T (Grade 112N) within the Division of Traffic Engineering. The term of this position is for one (1) year ending April 30, 2009. The fiscal impact for FY2009 will be \$34,011.48 and will be funded from grant funds.**p.17**

F. Authorization of Change Order No. 5 to Contract with Nesbitt Engineering, Inc. Regarding the Meadows/Northland/Arlington Public Improvements Design – Phase 3. (254-08) (P. King/D. Kelly)

This request will authorize Change Order No. 5 to contract with Nesbitt Engineering, Inc. to increase amount by \$23,500 for the Meadows/Northland/Arlington Public Improvements Project Subphase 3C. This change order provides for stormwater, roadway, curb, gutter, and sidewalk improvements along Shawnee Avenue, and revises the design to reduce the impact of the improvements on residential front lawns and driveways. Original contract amount was \$99,930. Previous change orders total is \$105,028.78. New contract total is \$228,458.78. Funds are budgeted.**pp.18-20**

G. Authorization of an Agreement with the Board of Education of Fayette County, Kentucky, for the Summer Food Service Program for 2008. (246-08) (P. King/Koch)

This request will authorize an agreement with the Board of Education of Fayette County, Food Services Program, to prepare and deliver meals to sites designated by the Divisions of Community Development and Parks & Recreation for the US Department of Agriculture's Summer Food Program during the summer months of 2008. This program includes breakfast at \$1.38; lunch at \$2.33 and a snack at \$.62. The government only pays for the food actually ordered and delivered to the designated sites. Funds in the amount of \$153,000 are budgeted.**p.21**

H. Authorization to Amend Section 2 of Ordinance No. 5-2008 to Correct a Clerical Error. (247-08) (Allen/Koch)

This request will authorize an amendment to Section 2 of Ordinance No. 5-2008 Section 21-5(2) to correct a clerical error. The section changes

750. 13 3 686 118E Facility Manager to read: 750. 13 3 687 118E Facility Manager. There is no budgetary impact for FY2008.**p.22**

- I. Authorization to Amend Ordinance No. 286-2007 Regarding Accrual of Vacation Leave of an Employee Involved in the Implementation of STARS within the Department of Finance and Administration. (252-08) (Koch)
This request will authorize an amendment to Ordinance No. 286-2007 that will allow the extension of one (1) Senior Accountant in the Division of Accounting to be allowed to carryover accrued vacation leave over 168 hours to December 31, 2008. This employee has worked the past two (2) years with the implementation of STARS, has assisted with the closing of FY2007 books, and now is preparing for the FY2008 annual audit. This employee is critical to the process of preparing for the independent audit.**pp.23-24**
- J. *Authorization to Amend Sections 21-32(a)(1) and (2) of the Code of Ordinances Regarding Employee Automobile Usage and Reimbursement. (250-08) (Starkweather/Cole)
This request will authorize a amendment to Sections 21-32(a)(1) and (2) of the Code of Ordinances for employees' automobile usage and reimbursement to be effective July 2009. Currently, employees may request approval to use their personal vehicles with no cap on the amount of miles. This change requires the use of personal vehicles if a LFUCG vehicle is not available, and sets a daily mileage reimbursement limit. An approved rental car agency vehicle would be used if the anticipated mileage is over the set limit. The rental cost would be less than continued mileage reimbursement.**p.25 (H30 - MP Audit Recommendation)**
- K. Authorization of Facility Usage Agreements and Concession Contracts with Various Youth Baseball Leagues on behalf of the Department of General Services, Division of Parks & Recreation. (251-08) (Hancock/Cole)
This request will authorize Facility Usage Agreements and Concession Contracts with various nonprofit Youth Baseball Leagues for the use of the Division of Parks & Recreation's baseball fields for the benefit of youth in the community. The agreements will benefit the Gardenside / Western Little League, Bluegrass Girls Fast Pitch, Southeastern Babe Ruth, Dixie Youth Baseball, Kirklevington Senior Baseball, Northern Babe Ruth, Northern Cal Ripken, Southeastern Cal Ripken, South Lexington Youth Baseball, and Southwest Lexington Pony Baseball. The contracts will benefit Western Little League and Eastern Little League. There is no budgetary impact.**p.26**
- L. Authorization of an Agreement with The Salvation Army for an Essential Services Project for Homeless Families. (253-08) (P. King/Helm)
This request will authorize an agreement with The Salvation Army for funds of \$9,000 from the Kentucky Housing Corporation, Emergency Shelter Grant Matching Funds Program for the provision of essential

services and homelessness prevention services to families and individuals who are either homeless or at risk of becoming homeless. LFUCG will oversee the funds for a case manager to work with homeless families; prepare and submit necessary reports to the funding agency, and will share responsibilities with The Salvation Army for the approval of disbursement of funds and monitor the implementation of this project. Funds are budgeted.**p.27**

* Denotes Management Partners (MP) Inc. Audit Recommendation